**Personal Details**

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Name : Candidate A

Address : XXXXX

Gender : Male

NRIC No : SXXXXXXXXA

Marital Status : Married

NS Liability : Not applicable (Singapore PR / Malaysian)

Contact No. : XXXX XXXX

E-mail : [XXX@yahoo.com.sg](mailto:XXX@yahoo.com.sg)

**Personal Profile**

* High articulate; keen to know and with positive mind set.
* Dependable and reliable in supporting and enabling team effort to produce genuine long-term sustainable development.
* A versatile, confident, decision-maker, detail minded, dependable, self motivated, expertise in multi disciplinary environment.
* Dependable, cooperative person, friendly, patient and eager to learn
* Strong organizational and detail-oriented skills
* Effectively handle multiple tasks simultaneously
* Demonstrated ability to acquire and apply knowledge rapidly

**Working Experience**

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| **Date** | **Name Of Employer** | **Job / Title Description** |
| July’1996 to June’2002 | Hitachi Chemical (S) Pte Ltd | Technician |
| July’2002 to May’2005 | Hitachi Chemical (S) Pte Ltd | Asst. Process Engineer |
| June’2005 to July’2008 | Hitachi Chemical (S) Pte Ltd | Production Supervisor |
| Aug’2008 to May’2010 | Hitachi Chemical (S) Pte Ltd | Production Superintendent |
| 2010 | Halcyon Offshore – Marine Equipments Pte Ltd | Production Engineer |

**Job Scope (Technician)**

* Troubleshooting on CNC drilling machines.
* Service, preventive maintenance on CNC machines.
* Leading a group of operators to achieve daily production target.
* Manpower deployment, planning and arrangement for 3 rotating shifts.
* Reporting, discuss with superior for any outstanding issue.

**Job Scope (Asst. Process Engineer)**

* Troubleshooting / analysis for manufacturing process problems.
* To perform study, analysis and improve production yield.
* Asst engineer to achieve in various project goals.

**Job Scope (Production Supervisor)**

* In-charge of two sections (Photo Imaging & Etching) with total 3 production lines.
* Conduct OJT training to all new staffs.
* On line supervision.
* Monitor and control of raw material usage.
* Production manpower efficiency control.
* Liaise with internal department on various problems.
* Liaise with external suppliers for line problem troubleshooting.
* Attend daily production meeting and ensure product scheduling.
* Conduct meeting and briefing, information dissemination to all staffs.
* Plan to improve workplace environment.

**Job Scope (Production Superintendent)**

* Leading total of 5 supervisors.
* Involve in internal and external audit.
* Attend to internal product NC.
* Enhance operation system, lean management implementation.
* Monthly production target planning and estimation sub material usage.
* Quarterly and yearly production budget preparation.
* Involve and execute cost reduction and energy saving projects.

**Job Scope (Production Engineer - Hydraulic)**

* Material and project work progress detail planning.
* Technical support and coordination between internal departments and external suppliers to achieve projects milestone.
* Projects progress monitoring and control on time, cost and quality.
* Study and seeking of continuous improvement.

**Educational Qualification**

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| **Date** | **School / Institution** | **Qualification Obtained** |
| 1980 to 1986 | Primary School | SRP |
| 1987 to 1993 | Secondary School | SPM |
| 1994 to 1996 | ITE | ITC In MECHATRONICS |
| 1997 to 2001 | TEMASEK Polytechnic (Part Time) | Diploma In MECHATRONICS |
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| IT skill and knowledge | : | Efficient in MS Office |
| Language skill (written) | : | English, Mandarin, Malay |
| Language skill (spoken) | : | English, Mandarin, Malay, Hokkien, Teow Chew |
|  |  |  |
| Current Monthly Salary | : | Gross SGD $2,950 |
| Expected Monthly Salary | : | Gross SGD $3,000 (Negotiable) |

References are available on request.